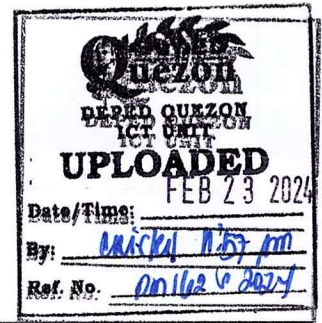




Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE



22 February 2024

**DIVISION MEMORANDUM**  
 DM No. 162, s. 2024

**ADDENDUM CORRIGENDUM TO DM NO. 148, S. 2024 ANNOUNCEMENT OF VACANCIES IN SDO QUEZON FOR RELATED-TEACHING, SCHOOL ADMINISTRATION, TEACHING, AND NON-TEACHING POSITIONS AND SUBMISSION OF DOCUMENTS FOR RECLASSIFICATION OF POSITIONS**

**To:** Assistant Schools Division Superintendents  
 Chiefs - CID/SGOD  
 HRMPSB Members  
 Public Elementary and Secondary School Heads  
 All Others Concerned

1. In reference to DM No. 148, s. 2024, Announcement of Vacancies in SDO Quezon for related-teaching, school administration, teaching, and non-teaching positions and submission of documents for reclassification of positions, this addendum corrigendum is issued to correct the vacancies in Head Teacher II of Candelaria East District, Administrative Assistant II of Unisan Integrated National High School and Administrative Assistant III of San Isidro Integrated School, Tagkawayan Quezon, please be informed that there are no existing vacancy in the abovementioned position and school. Thus, this Office would like to announce additional vacancies in SDO Quezon, to wit:

Position	Salary Grade	Monthly Salary (NBC 591)	No. of Position/s	Place of Assignment
Assistant School Principal III	19	51,357	1	Quezon NHS, Lucena City
Head Teacher III	16	39,672	1	Dolores District
Head Teacher I	14	33,843	1	Dolores District
Administrative Officer II	11	27,000	1	Bukal ES, Pagbilao Quezon
			1	Plaza Rizel ES, Gumaca Quezon

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
 Trunkline #: (042) 784-0366, (042) 784-0164,  
 (042) 784-0391, (042) 784-0321



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

Administrative Assistant III (Senior Bookkeeper)	9	21,211	1	Pitogo District
			1	SDO-Accounting
			1	Guinayangan NHS, Guinayangan Quezon
Master Teacher I (SHS-Acad-English)	18	46,725	1	San Antonio National High School, San Antonio Quezon

2. The deadline of submission of the abovementioned position will be on **March 4, 2024 (Monday)**. No application and additional documents shall be accepted after the deadline.
3. Additionally, this Office would like to give emphasize on the Non-Mandatory Requirements, which will be the reference during the comparative assessment of school administration, related-teaching, and non-teaching positions. Applicants may refer to DepEd Order No. 7, s. 2023 for additional information.
4. All other items stated in the previous Memorandum shall remain the same.
5. Wide and immediate dissemination of this Memorandum is desired.

**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

peratma02/22/2024

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164,  
(042) 784-0391, (042) 784-0321